

Minutes of the Criminal Justice Information Sharing Executive Committee Meeting
Thursday, December 13, 2007, 1:15 pm CDT
Bureau of Criminal Investigation – Main Conference Room
Bismarck, North Dakota 58503

Call to Order: The meeting was called to order by Charles Placek

Executive Committee Members present: Charles Placek – DOCR, Nancy Walz – Information Technology, Paul Hendrickson – Griggs County SO, , Dave Kleppe - Highway Patrol, Sally Holewa – Supreme Court Department, Julie Lawyer – Burleigh County SA

Members absent:, Wade Enget - Mountrail County SA, Russ Timmreck – Department of Emergency Services, Pat Heinert – Burleigh County SO, Jerry Kemmet – BCI, Keith Witt – Bismarck PD, Daryl Vance – Watford City PD

Others present: Pam Schafer, Tamara Schatz, Gordon Christensen (CJIS Staff), Cher Thomas – AG, James Boehm - State Radio

Agenda

Topic: Approve November 08, 2007 Meeting Minutes

Discussion:

Motion to approve meeting minutes by Dave Kleppe; Second by Paul Hendrickson. Unanimous approval.

Topic: CJIS System Support Specialist

Discussion:

Interviews are scheduled for the second and third week of December. There were seven candidates for interviews.

Topic: CJIS Executive Committee Elections.

Discussion:

Vice Chair Election

Daryl Vance was nominated for the position of Vice Chairman by Paul Hendrickson; Seconded by Dave Kleppe. Unanimous approval.

There was a call for further nominations for Vice Chair and there were none.

Paul Hendrickson made the motion to elect Darryl Vance for the position of Vice Chairman; Seconded by Sally Holewa. Unanimous approval.

Chairman Election

Paul Hendrickson made the motion to elect Charles Placek as Chairman; Seconded by Nancy Walz, Unanimous Approval

Topic: CJIS Program Status

Discussion:

Monthly status of the CJIS Hub, LERMS, and STARS statistics was presented. Information is available at <http://www.nd.gov/cjis/Committees/Executive.htm>

Gordon presented information on CJIS projects and included findings from the MTG consultant studies for future CJIS projects. He presented his vision of the CJIS Hub Portal 2.0. This is a redesign of the CJIS Hub to provide standardization of integrated records. This should result time and costs savings for integrating with future records. Gordon will keep the group posted.

Topic: CJIS Strategic Planning

Discussion:

Planning meeting is January 16, 2008

Topic: Review CJIS Hub Users

Discussion

Approved user; the motion to approve was done by Sally Holewa; Seconded by James Boehm. Unanimous approval.

Meeting was adjourned at 3:15 p.m.